

**HERE Marketing Associate – Part Time Position  
July 2017**

The Marketing Associate works alongside HERE's Marketing Director as a festival marketing coordinator. Working with templates provided by consulting design firm, creates in-house print and digital promotional materials, organizes distribution, coordinates video interviews: creates prompts and schedules artists, venue and videographer, creates house programs, and serves as social media manager for the festival. Assists the Marketing Director in managing email exchanges, mailing list compilation, and festival advertising. Responsible for timely website content updates and general maintenance via content management system.

**To apply please send resume, cover letter, and 3 references to [jobs@here.org](mailto:jobs@here.org).**